During and After an Earthquake

IN CLASSROOMS AND LABS, YOU ARE RESPONSIBLE FOR YOUR OWN STUDENTS.

• When a quake starts, take cover under a desk or table, and hold on.

• If you are with students, shout “Earthquake! Take Cover!” Students should drop between the rows of classroom seats or under tables.

• If you are in a hallway, drop to the floor and cover your head and neck.

• Stay covered until the shaking has clearly stopped.

• Restore calm among your students. Keep them together.

• Evacuate everyone to your building’s Emergency Assembly Area (EAA), identified on the emergency signage in the building.

• Never use elevators.

• Wait at the EAA for help and instructions. Report any trapped people or hazardous situations.

• Do not use campus phones. Listen to KALX 90.7 FM.

a project of:
Office of the Registrar
Office of the Provost
and
Office of Emergency Preparedness

for more information contact the Office of Emergency Preparedness at 642-9036 or on the web at www.berkeley.edu/oep

protecting your ACADEMIC RESOURCES

save lives, your research, and your course notes
The Hayward fault passes through the eastern side of our campus, and earth scientists have estimated a high probability for an earthquake on that fault in the next 20 years. UC Berkeley is strengthening many of its buildings to reduce casualties and damages in a future quake, but you can do much yourself to secure your office or lab and to preserve your valuable research, specimen collections, books and papers.

**Before it Happens**

- Brace or rearrange your office furniture to minimize falling hazards. Bolt book cases and filing cabinets to the wall. Do not put heavy items or full boxes on tall furniture.
- Securely anchor your computer, VDT, and printer to the desk or workstation.
- Back up your computer(s) frequently. Keep the disks at a separate location.
- In laboratories secure as much of your equipment as possible. Keep an up-to-date chemical inventory in your laboratory and with EH&S.
- Familiarize yourself with your building’s emergency procedures, and ask your Building Coordinator for help in making preparations.
- Keep an emergency kit in the trunk of your car.
- Share this information with your students.

**Tips for Reducing Earthquake Hazards**

**In Offices**

- Brace and bolt furniture over 4 feet tall to prevent toppling.
- If bracing is not feasible, move tall furniture away from exits.
- Do not use tall bookcases or cabinets as room dividers.
- Do not stack bookcases or file cabinets.
- Keep books on shelves with restraint bars or cords.
- Back up your office computer daily or weekly. If you work at home, back up that computer daily or weekly.
- Keep irreplaceable books or items off-campus. Store copies of course notes off-campus.

**In Labs**

- Install restraint bars on chemical shelving.
- Install positive latching devices on cabinet doors.
- Close sliding doors when not in use.
- Restrain gas cylinders to the wall or lab bench with chains 1/3 and 2/3 the way up the gas cylinder.
- Anchor electronic equipment with specialized fasteners.
- Secure stills with straps and install refrigerator clasp locks.
- Anchor animal containers. If they are on shelves, bolt the shelves to the wall.
- Segregate acids, bases and solvents from one another.
- Provide secondary containment for chemicals.
- Do not keep any potentially hazardous materials on mobile carts.